

# BOARD OF COUNTY COMMISSIONER'S

## MINUTES

JULY 25, 2016

Rod Cleveland led in **prayer** and **pledge of allegiance**.

The regularly scheduled meeting of the Board of Cleveland County Commissioners was called to order this 25th day of July 2016 in the meeting Room 200 of the Cleveland County Office Building by Chairman Harold Haralson. Tammy Belinson, County Clerk/Secretary, called roll and those present were:

Harold Haralson, Chairman  
Paul Meyer, Foreman, representing Darry Stacy, Vice-Chairman  
Rod Cleveland, Member  
Tammy Belinson, Secretary

Vice-Chairman Darry Stacy was absent.

Others present: Assistant District Attorney Jim Robertson, Assistant District Attorney Heather Darby, Linda Atkins, Melinda Duke, Susan Reese, Susan Burr, Christine Cartmell, Rhiana Caldwell, George Mauldin, Laura Smith, Denise Ellison, Teri Cox, Bryan Jenkins, Jacob McHughes, John Roberts, Joy Hampton and Earl Cox.

After the reading of the minutes of the Regular Meeting of July 18, 2016 and there being no additions or corrections, Rod Cleveland moved, seconded by Paul Meyer, that the minutes be **approved**.

The vote was: Harold Haralson, abstain; Paul Meyer, yes; Rod Cleveland, yes.  
Motion carried.

### A. Old Business:

1. Upon the recommendation of Assistant Purchasing Agent Susan Reese, Harold Haralson moved, seconded by Rod Cleveland, to **table** until a later date the awarding and/or rejecting of bids for **Bid # HWY 1760 – Six-Month (6) Non-Encumbered Contract** to provide Asphalt Material. The bid term will be from August 11, 2016 through February 10, 2017.  
The vote was: Paul Meyer, yes; Rod Cleveland, yes; Harold Haralson, yes.  
Motion carried.
2. Rod Cleveland moved, seconded by Paul Meyer, to **table** until a later date the **Fleet Maintenance Contract** between the Cleveland County Sheriff's Department and City of Lexington Police Department to provide fleet maintenance services to the City of Lexington for the maintenance, care, and repair of 10 to 15 police vehicles. The County will bill the City \$37.50 for oil change, \$50.00 per hour for labor cost, with a minimum of one hour effective July 1, 2016 to June 30, 2017.  
The vote was: Rod Cleveland, yes; Harold Haralson, yes; Paul Meyer, yes.  
Motion carried.

**B. Items of Business:**

Chairman Harold Haralson **said** that the following Items, No. 1 through No. 17 are **Consent Items** and are routine in nature with the exception of Items No. 1 & 2; therefore, Rod Cleveland moved, seconded by Paul Meyer, to pull Items No. 1 & No. 2 for discussion and/or action later in the meeting and to **approve** the following items:

1. **Tabled until later in the meeting.**
2. **Tabled until later in the meeting.**
3. **Standard Service Contract** between Cleveland County Clerk and Square9 Softworks for Square9 Software Assurance Renewal and SmartSearch 3 User from August 21, 2016 through June 30, 2017 in the amount of \$1,002.00.
4. **Independent Contractor Agreement** between Cleveland County Board of Commissioners and CGW Enterprises, LLC for service to the County Drug Court Program in the amount of \$1650.00 per month for the period July 1, 2016 through June 30, 2017.
5. **Independent Contractor Agreement** between Cleveland County Board of Commissioners and Karen Berry for service to the Family Drug Court Program in the amount of \$1350.00 per month for the period July 1, 2016 through June 30, 2017.
6. **Annual Lease Contract** between Cleveland County District #3 and James Supplies to lease 15 cylinders in the amount of \$46.00 per cylinder for the period July 1, 2016 to June 30, 2017.
7. **Agreement** between Cleveland County District #3 and Del Nero Communications Management for services July 1, 2016 through June 30, 2017 in the amount of \$600.00.
8. **Purchase** of a 2017 Ford F-450 Ext. Cab C/C from Bob Hurley Ford, State of Oklahoma Contract (SW035) in the amount of \$37,820.00 through CDBG Funds for the Lexington Fire Department.
9. **Purchase** of a 2017 Ford F-450 Ext. Cab C/C from Bob Hurley Ford, State of Oklahoma Contract (SW035) in the amount of \$37,820.00 through CDBG Funds for the Slaughterville Fire Department.
10. **Purchase** of a 2017 Ford F-450 Ext. Cab C/C from Bob Hurley Ford, State of Oklahoma Contract (SW035) in the amount of \$37,820.00 through CDBG Funds for the Cedar Country Fire Department,
11. **Purchase** of a 2017 Ford F-450 Ext. Cab C/C from Bob Hurley Ford, State of Oklahoma Contract (SW035) in the amount of \$37,820.00 through CDBG Funds for the Little Axe Fire Department.

**12. Purchase** of a 2017 Ford F-450 Ext. Cab C/C from Bob Hurley Ford, State of Oklahoma Contract (SW035) in the amount of \$37,820.00 through CDBG Funds for the Noble Fire Department.

**13. Approve the following Cash Fund Appropriations:**

a. Assessor’s Revolving Fund	\$ 7.00
b. Bridge Capital Improvement Fund	\$ 38.79
c. CDB Grant Disaster Recovery Fund	\$ 94,349.25
d. Bridge and Road Improvement Fund	\$ 33,733.38
e. Commissioners Building Fund	\$ 142.72
f. County Clerk’s Lien Fee Fund	\$ 2,926.30
g. County Clerk’s Preservation Fee Fund	\$ 26,607.99
h. Health Fund	\$ 19,491.14
i. Court Clerk Revolving Fund	\$ 10,221.57
j. DA Incarceration Costs Fund	\$ 516.30
k. Drug Court Revolving Adult Fund	\$ 1,845.18
l. Fairgrounds Fund	\$ 17,198.50
m. First Choice Recovery Fund	\$ 1,000.00
n. Highway Unrestricted Fund	\$ 489,286.34
o. Juvenile Drug court Revolving Fund	\$ 195.00
p. Local Emergency Planning Committee Fund	\$ 750.00
q. S.T.O.P Violence Against Women Grant Fund	\$ 5,105.50
r. Sales Tax Fund	\$ 722,213.04
s. Sheriff Cleveland County Justice Center Fund	\$ 347,056.62
t. Sheriff Courthouse Security Service Fee Fund	\$ 3,694.88
u. Sheriff Federal Share Revenue Fund	\$ 6.63
v. Sheriff Jail Fund	\$ 4,871.64
w. Sheriff Revolving Fee Fund	\$ 46,617.00
x. Sheriff Service Fee Fund	\$ 36,491.61
y. Treasurer’s Certification Fee Fund	\$ 5,235.00

**14. Approve the June 2016 Monthly Reports** from the following officers:

- Bryant Rains**, County Election Board
- Tammy Belinson**, County Clerk
- Jim Reynolds**, County Treasurer
- David Tinsley**, County Assessor
- Rhonda Hall**, Court Clerk
- Joe Lester**, County Sheriff
- Keith Reed**, Health Department

**15. Approval of the following Blanket Purchase Orders** submitted for the following Departments:

**District #1**

17-0735-T2A	Norman Tag Agency	\$ 600.00
17-0819-T2A	Badger Valley Investments	\$ 800.00
17-0825-T2A	Don’s Mobil Lock Shop	\$ 500.00

**District #2**

17-0806-T2A	Edward’s Canvas	\$ 1,500.00
17-0815-T2A	Ram Products	\$ 1,500.00

**District #3**

17-0811-T2A Interstate Battery of Western OK \$ 1,200.00

**Bldg. Maint:**

17-0807-SM2 Treat’s Solutions \$ 1,500.00

**Comm. Office:**

17-0751-K2 Federal Express Corp \$ 100.00

17-0804-L1A CGW Enterprises \$ 19,800.00

17-0805-L1A Karen L. Berry \$ 16,200.00

**Assessor:**

17-0783-H2 Eureka Water Company \$ 1,000.00

17-0793-H2 MailFinance \$ 2,000.00

17-0795-HR2 Triangle A & E Inc. \$ 500.00

17-0829-HR2 Home Depot \$ 100.00

**Health Dept:**

17-0796-MD2 Mark Braley \$ 5,000.00

**Sheriff’s Dept:**

17-0753-CCJC2 Hobart Corp \$ 1,000.00

17-0775-B2A Chickasaw Telecom \$ 1,000.00

17-0788-B2A Candice Marie Gabriel \$ 2,000.00

17-0789-CCJC2 United Refrigeration \$ 1,000.00

17-0803-CCJC2 Northwest Controls Systems \$ 1,500.00

**16. Approval of the Certificate of Requesting Officers on Blanket Purchase Order Numbers:**

**FY 15/16**

**General:**

16-0395-SL2 16-0403-SL1C 16-0404-SL1C 16-2815-B2A

16-3005-K2 16-3048-SL1C 16-3159-K2 16-3546-R2

16-4139-R2 16-4780-D2

**Highway:**

16-0078-T2A 16-0084-T2A 16-0112-T2A 16-0665-T2A

16-0914-T2A 16-1029-T2A 16-3212-T2A 16-3959-T2A

16-4443-T2A 16-4495-T2A 16-4509-T2A 16-4577-T2A

16-4826-T2A

**Health**

16-0274-MD2 16-0275-MD2 16-0287-MD2 16-0289-MD2

16-0291-MD2 16-0334-MD2 16-0335-MD2 16-0338-MD2

16-0340-MD2 16-1186-MD2 16-2084-MD2 16-2755-MD2

16-3900-MD2 16-3943-MD2 16-4301-MD2 16-4565-MD2

**FY 16/17**

**General:**

17-0253-F2 17-0357-B2A

**17. Review, Audit, and Approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operations, and Capital Outlay from:**

**FY 15/16**

a. General Fund-	\$ 79,049.71
b. Highway Fund	\$ 16,628.66
c. Health Fund	\$ 4,350.71
d. Sheriff Service Fee Fund	\$ 1,540.12
e. Sheriff Property Forfeiture Fund	\$ 5,442.00
f. CDB Grant Disaster Recovery Fund	\$ 321,931.00
g. Drug Court Revolving Fund	\$ 280.00
h. County Clerk Lien Fee Fund	\$ 1,666.52

**FY 16/17**

a. General Fund	\$ 891,736.78
b. Highway Fund	\$ 137,727.46
c. Health Fund	\$ 7,615.63
d. Sheriff Commissary Fund	\$ 594.00
e. County Clerk Preservation Fee Fund	\$ 7,775.06
f. Fairgrounds Fund	\$ 419.93

The vote was: Harold Haralson, yes; Paul Meyer, yes; Rod Cleveland, yes.  
Motion carried.

**END OF CONSENT DOCKET.**

Rod Cleveland moved, seconded by Paul Meyer, to **table** until a later date **“Item No. 1”** FY2017 Cleveland County **Five Year Road/Bridge Plan** for CIRB and CBRI Funds.

The vote was: Paul Meyer, yes; Rod Cleveland, yes; Harold Haralson, yes.  
Motion carried.

Rod Cleveland moved, seconded by Paul Meyer, to **table** until a later date on **“Item No. 2” Addendum Number 1** to the Agreement between Cleveland County Commissioners and IBTS for Construction Management and Administrative Services on all CDBG-DR Grant Projects for the period July 1, 2016 through June 30, 2017.

The vote was: Rod Cleveland, yes; Harold Haralson, yes; Paul Meyer, yes.  
Motion carried.

C. There was no **new business** to come before the **Board** for discussion.

D. Commissioner’s discussions about **County Business** concerned the historical research discovery commemorating building the Cleveland County Courthouse in 1939; the officials planted a time capsule in the cornerstone behind the marble plaque in the old part of the Courthouse. Plans are underway to conduct further investigations to find the exact location of the time capsule if one does exist.

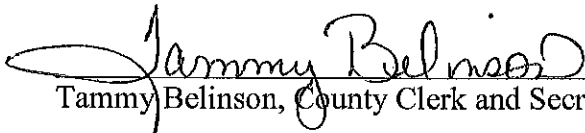
E. There were no **comments** made by the **Public**.

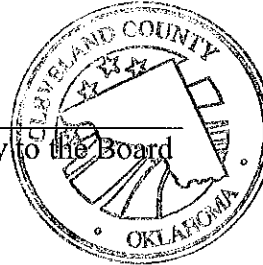
F. There being no further business to come before the Board, Rod Cleveland moved that the meeting be **adjourned** at 1:05 pm. Paul Meyer seconded the motion.  
The vote was: Harold Haralson, yes; Rod Cleveland, yes; Paul Meyer, yes.  
Motion carried.

BOARD OF COUNTY COMMISSIONERS  
CLEVELAND COUNTY, OKLAHOMA

  
\_\_\_\_\_  
Harold Haralson, Chairman

**ATTEST:**

  
\_\_\_\_\_  
Tammy Belinson, County Clerk and Secretary to the Board



Minutes Prepared by:   
\_\_\_\_\_  
Deputy County Clerk